

NUMBER



Registration Form

Prior to bidding you will need to complete this registration form and provide two forms of ID.

1. Passport/photo driving licence (proof of identity)
2. Utility bill or bank/credit card statement dated within the last 3 months (proof of address)

Name of bidder:	_____
Name of buyer (if different):	_____
Full Postal Address including Postcode:	_____ _____
Home Telephone number:	_____
Mobile Telephone number:	_____
Work Telephone number:	_____
Email:	_____
Solicitors Name:	_____
Full Address including Postcode:	_____ _____
Telephone Number:	_____
Signature:	_____ Date: _____

A politically exposed person (PEP) is one who has been entrusted with a prominent public function. A PEP generally presents a higher risk for potential involvement in bribery and corruption by virtue of their position and the influence that they may hold.

Please tick to confirm you (or family member/close associate) are **NOT** a politically exposed person

If you wish to be added to our mailing list and sent information about future property auctions or properties for sale, please give your consent by ticking the box

For Bagshaws use only:

Photo ID	Passport/Driving licence	Exp date:
Address ID	Type:	Date:

Bagshaws LLP are committed to protecting your personal information. Bagshaws LLP are required to inform you of how the data you have supplied to us will be processed. By completing the Auction Registration form you are consenting to your data (as completed on the form) being held by Bagshaws LLP. The information supplied to us will be held securely on a company database, the data will not be used for any other purpose or shared with any third parties. Your information will be held for a period of 3 months and then destroyed. To update/remove your data at any point, please contact lisa.emsley@bagshaws.com

For information only;

Registration

Due to the changes made to the Money Laundering Regulations, we are now required by law to verify the identity and address of everyone who offers, bids or buys at our Bagshaws Property Auction.

Therefore, you will need to register before the auction starts if you are intending to bid!

We will need one proof of photo ID and one proof of residence. Failure to produce the correct ID will mean you will not be eligible to bid at the property auction.

How to Register

- In person at any of our offices, with your original paperwork, where we will verify the ID
- The post office can verify up to three forms of identification, there is however a charge for this service. For more information please see www.postoffice.co.uk/document-certification-service
- A professional body (Solicitor, accountant etc.) can also certify your ID and directly send it on your behalf to utttoxeter@bagshaws.com (these parties may charge for this service).
- Bring all the relevant documentation to the auction venue one hour before the commencement of the auction to register, free of charge.

If you are bidding on behalf of a company, you will also need to show a copy of the Certificate of Incorporation, a list of directors and a letter of authority on Company letterhead, signed by a company director, prior to signing the contract.

Please be advised

Deposit payments should be made via your solicitor on the day of the auction. Should this not be possible only payments by BACS/bankers draft will be accepted by Bagshaws LLP.

Acceptable Forms of ID – you must have one of each

PHOTO IDENTIFICATION	PROOF OF RESIDENCE
<ul style="list-style-type: none"> • Current full UK/EU photo driving licence. 	<ul style="list-style-type: none"> • Recent bank or building society/credit card/mortgage statement.
<ul style="list-style-type: none"> • Valid ID card. 	<ul style="list-style-type: none"> • Recent Council Tax bill.
<ul style="list-style-type: none"> • Current, signed passport. 	<ul style="list-style-type: none"> • HMRC tax notification.
<ul style="list-style-type: none"> • Residents permit issued by the Home Office to an EU National. 	<ul style="list-style-type: none"> • Current UK/EU photo card driving licence (if not being used as photo identification).
<ul style="list-style-type: none"> • Firearm or shotgun certificate. 	<ul style="list-style-type: none"> • Utility bill (must be within the last 3 months).